

# **BROOKINGS COUNTY COMMISSION MEETING**

**Tuesday, December 7, 2004**

The Brookings County Board of County Commissioners met in regular session on Tuesday, December 7, 2004, with the following members present: Deanna Santema, Dennis Falken, Donald Larson, Mary Negstad, and Emil Klavetter. Also present: Stephanie Vogel, Kelly Bakken, Harry Jones, Todd Struwe, Robert Hill, Vicki Buseth, Ted Eggebraaten, Martin Stanwick, Carlton Basmajian, Henning Hansen, Robert Wrigg, Chuck Nygaard, Roger Genetzky, Fred Vaske, Crystal Sunshine, A.J. Tippie, Marcus daCunha, John Andrews, and Brian Eclov.

## **CALL TO ORDER**

Chairperson Santema called the meeting to order.

## **CONSENT AGENDA**

Chairperson Santema declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the December 7, 2004 Commission Meeting, and the minutes from the November 30, 2004 Commission Meeting. Welfare Matters: Case # 04-043A for utilities was denied.

## **ROUTINE BUSINESS**

Emergency Management Director, Todd Struwe met with the board to discuss upcoming meetings.

Zoning and Drainage Director, Robert Hill met with the board to discuss Zoning Matters, Correspondence, and to distribute the November 2004 Building Permit Report.

Treasurer, Vicki Buseth met with the board to discuss Departmental matters, the Delinquent Tax list and upcoming publication, and to distribute the November 2004 Treasurer's Report.

Highway Superintendent, Ted Eggebraaten met with the board to discuss the Ice Removal Program, a Garage Door Replacement, and the Bridge Report.

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report.

Be it noted, Bakken submitted the following quotes for the Brookings County Highway Department for 3750 Gallons of Premium # 2 Diesel and 3750 Gallons of # 1 Diesel: Ag First Coop, Volga - \$1.6337; Elkton Cenex, Elkton \$1.64; Martins Oil Inc., Brookings \$1.609. Martin Oil Inc., Brookings was awarded the quote at \$1.609.

Motion by Negstad, seconded by Falken, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Sheriff; Amount: \$628.00; Reason: Sheriff Association Technology Grant Reimbursement; Receipt # 89330: Line #10100X4350211. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes.

Motion by Klavetter, seconded by Falken, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$6,537.46; Reason: \$3,677.00 - Program Funding DOJ/OJP Equipment-2003 Part II; \$2,860.46 - Program Funding HLS Exercise 2003. Receipt # 89850: Line #22600X4296222. Roll Call Vote: Negstad "Aye," Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion passes.

### **REGULAR BUSINESS**

Harry Jones with the Brookings County Veterans Committee met with the board to discuss the USS Brookings proposal. Motion by Klavetter, seconded by Falken, that Brookings County will display the USS Brookings model in the Brookings County Court House, location for the model will be determined. Roll Call Vote: Falken "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion passes.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss Personnel Matters, the Human Resource and Technology Assistant Job Announcement, NACo Prescription Discount Drug Card and Participating Pharmacies, Volunteer Board Appointments, Contingency Update, John Mills and the 1921 Building Song, and Office Set up. Be it noted, the board approved the Personnel Action Notice for New Hire: Part-time Correctional Officer, Michael Stoltenburg.

### **PUBLIC HEARING**

Chairperson Santema read the Second Reading of Ordinance # 2004-2; An Ordinance Providing for the Amendment of the 1997 Revised Zoning Ordinance. As scheduled Chairperson Santema opened the Public Hearing at 9:30am. Chairperson Santema called for opponents and proponents: Henning Hansen, Roger Genetzky, Chuck Nygaard, Carlton Basmajian, Crystal Sunshine, and Marcus daCunha spoke during the Public Hearing. Chairperson Santema closed the Public Hearing, and called for a motion. Motion by Klavetter, seconded by Falken, to approve and authorize Chairperson Santema to sign Ordinance # 2004-2; An Ordinance Providing for the Amendment of the 1997 Revised Zoning Ordinance. Zoning and Drainage Director, Robert Hill discussed Ordinance # 2004-2 with the board. Roll call vote: Klavetter "Aye," Larson "Nye," Negstad "Nye," Falken "Nye," Santema "Nye." Motion fails.

## **COMMISSIONER'S OPEN DISCUSSION**

Commissioner Larson reported on the 1921 Building Tour.

Commissioner Negstad reported on the Mayor's Christmas party, the Domestic Abuse Shelter meeting, and the 1921 Building Tour.

Commissioner Falken reported on the Mayor's Christmas party.

Commissioner Klavetter reported on the BEDC Site Committee meeting, the Planning Sub-Committee meeting, and the 1921 Building Tour.

Commissioner Santema reported on the Mayor's Christmas party and the 1921 Building Tour.

Be it noted, the board discussed the CERT program, and upcoming meetings.

## **EXECUTIVE SESSION**

Motion by Klavetter, seconded by Negstad, to go into executive session at 11:12am. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes. Chairperson Santema declared executive session over at 2:00pm. Reason - Personnel Matters. No action at this time.

## **ADJOURNMENT**

Chairperson Santema declared the meeting adjourned until 9:00am Tuesday, December 14, 2004.

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Kelly Bakken  
Deputy Auditor  
Brookings County Auditor's Office